



**AUTHORIZATION FOR RELEASE OF INFORMATION**

**I (Client/Legal Guardian)** \_\_\_\_\_, the undersigned, hereby authorize Children's Bureau, Inc. to use or disclose Child Care and Development Fund information of the client identified below in the manner described in this authorization:

**Client/Legal Guardian Name:** \_\_\_\_\_ (the "Client/Legal Guardian")

**Client/Legal Guardian Date of Birth:** \_\_\_\_\_

**Client/Legal Guardian Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

The Children's Bureau, Inc. has permission to exchange with any and all parties associated in conjunction with the above stated client.

The specific information about the Client that is requested is: Verbal and written information regarding eligibility of child care subsidy

For the purpose of: To determine Child Care and Development Fund (CCDF) program eligibility

I, the undersigned, have read or been informed of the following:

- (1) I understand that I may refuse to sign this authorization and that my refusal to sign will not affect the client's ability to obtain CCDF subsidy.
- (2) I understand that the information used or disclosed may be subject to redisclosure by the person(s) or class of person(s) receiving it and no longer protected by the federal privacy regulations.
- (3) I understand that this authorization will expire in fifty-three weeks (53) from the date the authorization is executed, unless revoked by me prior to that date.
- (4) I understand that I may revoke this authorization by notifying Children's Bureau, Inc. in writing of my desire to revoke it. However, I understand that if I revoke this authorization, it will not have any affect on actions taken by Children's Bureau, Inc. in reliance on this authorization.

\_\_\_\_\_  
**Client/Legal Guardian Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Children's Bureau Staff receiving information \*\*\***

\_\_\_\_\_  
**Date**

\* A copy of this fully executed form will be given to the Client (and/or parent/legal guardian).

\*\* All sections must be completed prior to obtaining client signature.