

Verification of New Job (Verificacion de Nuevo empleo)

_____ (employee name) has secured employed with:

Nombre del empleado

_____ **Employer Name**

Nombre del patrono

_____ **Employer Address**

Direccion del empleado

_____ **Employer Phone Number**

His/Her date of hire is: _____ **and he/she will work an average of**
Fecha en que comenzo a trabajar

_____ **hours each week. His/her wages will be \$** _____ **per hour.**
de horas salario por hora

What method of payment will the employee be paid: _____ Payroll check _____ Personal check
(According to CCDF Policy and Procedures, cash paid employee is not a valid service need for the CCDF
Program and services will not be authorized)

***Employer EIN #:** _____ **Phone Number:** _____

****If the EIN number is not available, also acceptable would be a company business card or statement on**
company letterhead in place of the EIN number. Si el numero de EIN no esta disponible tambien puede usar la tarjeta de
negocios o una nota que este escrita de la compania en sitio de el numero de EIN.

Signature/Title of Person Completing Form

Firma/titulo de la persona que completo la hoja

Date

Fecha

IF YOU HAVE CHANGED EMPLOYMENT WITHIN THE LAST 30 DAYS, YOU MUST
PROVIDE ANY CHECK STUBS FROM PREVIOUS EMPLOYMENT THAT ARE WITHIN
THE LAST 30 DAYS.